



BYLAWS  
of the  
PARENT ASSOCIATION  
CINCINNATI SYMPHONY YOUTH ORCHESTRAS  
(Adopted May 2, 1999)  
(Revised October 2016)

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Cincinnati Symphony Youth Orchestras  
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Article I: NAME

The name of this organization shall be the Parent Association of the Cincinnati Symphony Youth Orchestras (CSYOPA).

Article II: OBJECTIVES

- Section 1. To collaborate with the sponsor, Cincinnati Symphony Orchestra (CSO).
- Section 2. To respond to the orchestras' needs in such matters as clerical work, operations, chaperoning, publicity, fundraising, and other auxiliary activities.
- Section 3. To assist in the financing of the orchestra by selling advertising in concert programs and by other means (tuition, donations, etc.).
- Section 4. To promote an appreciation of the ensembles through publicity and a strong public relations program.
- Section 5. To support, promote, and provide feedback on strategic initiatives and artistic/educational development of the CSYO and CSO.

Article III: MEMBERSHIP

- Section 1. The parents of members in the CSYO Philharmonic, CSYO Concert Orchestra, and CSYO Nouveau Chamber Players are voting members of this organization.

Article IV: OFFICERS: ELECTION AND DUTIES

- Section 1. The officers of this organization shall be a president and secretary nominated from the Philharmonic parent group, vice-president nominated from the Concert Orchestra parent group, one at large officer from the Concert Orchestra parent group, and one at large officer from the Nouveau Chamber Players parent group. Additional at large officers may be nominated and elected as needed.
- Section 2. The Parent Association shall nominate and elect the officers in the annual fall parent

orientation meetings. Nominations may be made from the floor. Nominations for all at large positions shall come from the corresponding ensemble. Elections will take place at each fall parent meeting. Executive Committee members and standing committee leads from the prior year, whose child has again gained acceptance into CSYO shall meet in August to develop a proposed slate of officers.

- Section 3. The CSO Ensembles and Musician Training Coordinator shall manage any CSYOPA financial matters and shall keep Executive Committee informed.
- Section 4. The president shall be the executive officer and shall lead the other officers and members of the Parent Association. The President will also serve as the lead parent liaison to CSO staff and represent CSYO parents at three annual CSO Board of Directors Education Committee meetings. If the President cannot attend a CSO Board Education Committee meeting another officer appointed by the President shall attend.
- Section 5. In the case of a vacancy in any officer position the president shall work with the other Executive Committee members and the CSO Ensembles and Musician Training Coordinator to appoint a replacement to serve the remainder of the term.
- Section 7. The staff shall submit a financial statement for Parent Association activity at the end of each fiscal year ending August 30<sup>th</sup> at the fall membership meeting.

#### Article V: EXECUTIVE COMMITTEE

- Section 1. The Executive Committee shall consist of the President, Vice President, Secretary, and the two at large officers.
- Section 2. The Executive Committee shall have the responsibility of conducting business and guiding the work of this association at periodic meetings called by the president.

#### Article VI: COMMITTEES

- Section 1. There shall be the following standing committees for both the Concert Orchestra and Philharmonic Orchestra: Publicity, Operations (front of house, production, attendance, etc.) Hospitality, and Merchandise.
- Section 2. The Vice-President for the CSYO Concert Orchestra shall function as lead of the collective Concert Orchestra standing committees and lead Concert Orchestra Parent Association meetings.
- Section 3. The Executive Committee may appoint other ad hoc committees as needed, including a committee for any trips or special event planning.
- Section 4. Each committee will have a volunteer lead appointed by the CSO staff and executive committee after the fall parent orientation meeting. The committee leads will present reports to the Executive Committee as needed.

Section 5. Staff will facilitate regular opportunities for student members to submit feedback and suggestions for CSYO programs, including an anonymous suggestion box, the annual spring survey, and student meetings as needed.

#### Article VIII: MEETINGS

Section 1. Three meetings of the full membership for each full orchestra shall be held each year, in the fall, winter and spring, unless determined otherwise by the President or Vice President (for Concert Orchestra meetings), and CSYO staff. Nouveau Chamber Players parents will meet per the official Nouveau Activity Calendar. The purpose of full membership meetings shall be for staff to present and collect feedback from parents on important CSYO program strategy ideas, and for general business matters including standing committee reports, as needed.

Section 2. The president and Vice President (CO) shall call these meetings, and any special meetings, and shall give notice at least two weeks in advance.

#### Article IX: AMENDMENTS

Section 1. These by-laws may be amended by a majority vote of the Parents Association members present.